

# **JOHN D. KINARD**

## **GALVESTON COUNTY DISTRICT CLERK**



### **CIVIL AND FAMILY CASES**

### **FILING AND SERVICE FEES**

**GALVESTON COUNTY  
DISTRICT CLERK**

600 59th Street, Room 4001  
Galveston, Texas 77551-2388

Effective August 19, 2014

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## SECTION I

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### CLERK'S BASIC FILING FEE (NEW CIVIL SUIT)

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#### Statewide Required Filing Fees (Set Amounts)

|   |         |
|---|---------|
| District Clerk Basic Filing Fee (51.317(b)(1) Gov't Code)                         | \$50.00 |
| <i>\$ 75.00 For a suit with at least 11, but no more than 25 Plaintiffs:</i>      |         |
| <i>\$ 100.00 For a suit with at least 26, but no more than 100 Plaintiffs:</i>    |         |
| <i>\$ 125.00 For a suit with at least 101, but no more than 500 Plaintiffs:</i>   |         |
| <i>\$ 150.00 For a suit with at least 501, but no more than 1,000 Plaintiffs:</i> |         |
| <i>\$ 200.00 For a suit with more than 1,000 Plaintiffs:</i>                      |         |
| State Consolidated Fee (133.151 Local Gov't Code)                                 | \$50.00 |
| Indigent Legal Services Fee (133.152 Local Gov't Code)                            | \$10.00 |
| Judicial Support Fee (133.154 Local Gov't Code)                                   | \$42.00 |
| Records Management Fee (51.317 (b)(4)(c)Gov't Code)                               |         |
| County RMP  | \$5.00  |
| DC RMP  | \$5.00  |

#### Statewide Required Filing Fees (Varying Amounts)

|   |         |
|---|---------|
| Law Library Fee (323.023 Local Gov't Code)    | \$35.00 |
| Court Record Preservation (51.708 Gov't Code) | \$8.00  |

#### Statewide Optional Filing Fees (Varying Amounts)

|   |         |
|---|---------|
| Courthouse Security Fee (291.008 Local Gov't Code)              | \$5.00  |
| Alternative Dispute Resolution (ADR) Fee (152.004 CPR)          | \$15.00 |
| District Court Records Archive Fee (51.305 & 51.317 Gov't Code) | \$10.00 |

#### Required Filing Fees in Certain Counties (Set Amounts)

|   |         |
|---|---------|
| General Court Reporter (51.601 Gov't Code ) | \$15.00 |
|---|---------|

#### Optional Filing Fees in Certain Counties

|  |        |
|--|--------|
| Appellate Judicial System Fee (22.2021(b) Gov't Code) Not to Suits Filed by County or Tax Suits. | \$5.00 |
|--|--------|

#### Electronic Filing System Fund Fee

|  |         |
|--|---------|
| Electronic Filing Fee (51.851(b) Gov't Code) | \$20.00 |
|--|---------|

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#### Total Filing Fees New Suit (NO SERVICE):

|   |          |
|---|----------|
| Total Filing Fees for (1 – 24 Plaintiffs)         | \$275.00 |
| Total Filing Fees for (11 – 25 Plaintiffs)        | \$300.00 |
| Total Filing Fees for (26 – 100 Plaintiffs)       | \$325.00 |
| Total Filing Fees for (101 – 500 Plaintiffs)      | \$350.00 |
| Total Filing Fees for (501– 1000 Plaintiffs)      | \$375.00 |
| Total Filing Fees for (more than 1000 Plaintiffs) | \$425.00 |

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**CLERK'S BASIC FILING FEE (OTHER CIVIL SUITS – NON-FAMILY)**

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|  |          |
|--|----------|
| Application for Garnishment .....  | \$275.00 |
| Bill of Review .....   | \$275.00 |
| Condemnation Proceedings (Eminent Domain Suit) .....   | \$260.00 |
| Delinquent Tax Suits .....   | \$205.00 |
| Deposition Before Suit or to Investigate Claim Petition (202.2 TRC) .....                              | \$275.00 |
| Expunction Suit .....  | \$275.00 |
| Foreign Judgment .....   | \$275.00 |
| Fraudulent Lien Suit (This fee is the only filing fee that may be assessed in this type of case) ..... | \$15.00  |
| Judgment NISI .....  | \$233.00 |
| Name Change .....  | \$275.00 |
| Occupational License .....   | \$285.00 |
| Petition for Non-Disclosure .....  | \$313.00 |
| Transfer of Suit from Other County (Registration of Foreign Judgment) .....                            | \$275.00 |

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**CLERK'S BASIC FILING FEE (ACTION WITHIN EXISTING CIVIL SUIT)**

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**Other Pleadings Required Filing Fee** (The following fees include a \$1.00 Security Fund (291.008(d) Gov't Code)  
(The following fees include \$20 electronic filing system fund fee (51.851(b) Gov't Code)

|  |         |
|--|---------|
| Contempt Action (51.317(b)(2) Gov't Code)                                    | \$66.00 |
| Cross-action/Counterclaim (51.317(b)(2) Gov't Code)                          | \$66.00 |
| Fraudulent Lien Suit (12.005 Civil Practice and Remedy Code)                 | \$15.00 |
| Intervention (51.317(b)(2) Gov't Code)                                       | \$66.00 |
| Motion for New Trial (51.317(b)(2) Gov't Code)                               | \$66.00 |
| Motion for Transfer Venue (Out of Galveston County (51.317(b)(2) Gov't Code) | \$36.00 |
| Third Party Action (51.317(b)(2) Gov't Code)                                 | \$66.00 |

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**FEES DUES AS SERVICE IS REQUESTED (CIVIL CASES)**

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**Issuance Fees**

|  |         |
|--|---------|
| Abstracting a Judgment (51.318(b)(5) Gov't Code)   | \$8.00  |
| Certification for Change of Name (45.106 Family Code)  | \$10.00 |
| Certified or Registered Mail Service (51.319(2) Gov't Code)  | \$65.00 |
| Citation (51.317)(B) and (51.318)(b) Gov't Code)   | \$8.00  |
| Citation for Each Additional Defendant Served by and through the Commissioner of Insurance, Secretary<br>of State, or Texas Highway Commission | \$12.00 |
| Expunction of Records Notice (Per Agency)  | \$31.00 |
| Expunction of Records Notice by Electronic Notification  | \$16.00 |
| Judgment NISI  | \$12.00 |
| Notice/Certified   | \$8.00  |
| Notice of Judicial Writ of Withholding   | \$10.00 |
| Order of Sale (51.318)(b) Gov't Code)  | \$8.00  |
| Precept  | \$8.00  |
| Show Cause Notice  | \$8.00  |
| Bill of Cost (51.319(3) Gov't Code)  | \$10.00 |
| Subpoena (51.318)(b) Gov't Code)   | \$8.00  |
| Temporary Injunction (51.318)(b) Gov't Code)   | \$8.00  |
| Temporary Restraining Order (51.318)(b) Gov't Code)  | \$8.00  |

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**FEES DUES AS SERVICE IS PERFORMED****(Continued)**

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|  |        |
|--|--------|
| Writ of Attachment (51.318)(b) Gov't Code)     | \$8.00 |
| Writ of Execution (51.318)(b) Gov't Code)      | \$8.00 |
| Writ of Garnishment (51.318)(b) Gov't Code)    | \$8.00 |
| Writ of Injunction (51.318)(b) Gov't Code)     | \$8.00 |
| Writ of Possession (51.318)(b) Gov't Code)     | \$8.00 |
| Writ of Sequestration (51.318)(b) Gov't Code)  | \$8.00 |
| Writ of Turnover (51.318)(b) Gov't Code)       | \$8.00 |
| Other Writs not listed (51.318 (b) Gov't Code) | \$8.00 |

## SECTION II

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### CLERK'S BASIC FILING FEE (ANNULMENT OR SUIT TO DECLARE MARRIAGE VOID) (Not Involving Children)

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#### Statewide Required Filing Fees (Set Amounts)

|   |         |
|---|---------|
| District Clerk Basic Filing Fee (51.317(b)(1) Gov't Code) | \$50.00 |
| State Consolidated Fee (133.151 Local Gov't Code)         | \$45.00 |
| Indigent Legal Services Fee (133.152 Local Gov't Code)    | \$5.00  |
| Judicial Support Fee (133.154 Local Gov't Code)           | \$42.00 |
| Records Management Fee (51.317 (b)(4)(c) Gov't Code)      |         |
| County RMP  | \$5.00  |
| DC RMP  | \$5.00  |

#### Statewide Required Filing Fees (Varying Amounts)

|   |         |
|---|---------|
| Family Protection Fee (51.961 Gov't Code)     | \$10.00 |
| Law Library Fee (323.023 Local Gov't Code)    | \$35.00 |
| Court Record Preservation (51.708 Gov't Code) | \$8.00  |

#### Statewide Optional Filing Fees (Varying Amounts)

|   |         |
|---|---------|
| Courthouse Security Fee (291.008 Local Gov't Code)              | \$5.00  |
| Alternative Dispute Resolution (ADR) Fee (152.004 CPR)          | \$15.00 |
| District Court Records Archive Fee (51.305 & 51.317 Gov't Code) | \$10.00 |

#### Required Filing Fees in Certain Counties (Set Amounts)

|   |         |
|---|---------|
| General Court Reporter (51.601 Gov't Code ) | \$15.00 |
|---|---------|

#### Optional Filing Fees in Certain Counties

|  |        |
|--|--------|
| Appellate Judicial System Fee (22.2021(b) Gov't Code) Not to Suits Filed by County or Tax Suits. | \$5.00 |
|--|--------|

#### Electronic Filing System Fund Fee

|  |         |
|--|---------|
| Electronic Filing Fee (51.851(b) Gov't Code) | \$20.00 |
|--|---------|

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#### Special Notes:

*The District Clerk's Office will file a report for each granted annulment of marriage with the Vital  
Statistic Unit and will collect a **\$1.00** fee for each report as court costs, but not as a filing fee  
(Health and Safety Code 194.002).*

#### Total Filing Fees New Suit (NO SERVICE):

|  |          |
|--|----------|
| Total Filing Fees for Annulment or Suit to Declare Marriage Void (No Children) | \$276.00 |
|--|----------|

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**CLERK'S BASIC FILING FEE (DIVORCE INVOLVING CHILDREN)**

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**Statewide Required Filing Fees (Set Amounts)**

|   |         |
|---|---------|
| District Clerk Basic Filing Fee (51.317(b)(1) Gov't Code) | \$50.00 |
| State Consolidated Fee (133.151 Local Gov't Code)         | \$45.00 |
| Indigent Legal Services Fee (133.152 Local Gov't Code)    | \$5.00  |
| Judicial Support Fee (133.154 Local Gov't Code)           | \$42.00 |
| Records Management Fee (51.317 (b)(4)(c) Gov't Code)      |         |
| County RMP  | \$5.00  |
| DC RMP  | \$5.00  |

**Statewide Required Filing Fees (Varying Amounts)**

|   |         |
|---|---------|
| Family Protection Fee (51.961 Gov't Code)     | \$10.00 |
| Law Library Fee (323.023 Local Gov't Code)    | \$35.00 |
| Court Record Preservation (51.708 Gov't Code) | \$8.00  |

**Statewide Optional Filing Fees (Varying Amounts)**

|   |         |
|---|---------|
| Courthouse Security Fee (291.008 Local Gov't Code)              | \$5.00  |
| Alternative Dispute Resolution (ADR) Fee (152.004 CPR)          | \$15.00 |
| District Court Records Archive Fee (51.305 & 51.317 Gov't Code) | \$10.00 |

**Required Filing Fees in Certain Counties (Set Amounts)**

|  |         |
|--|---------|
| General Court Reporter (51.601 Gov't Code) | \$15.00 |
|--|---------|

**Optional Filing Fees in Certain Counties**

|  |        |
|--|--------|
| Appellate Judicial System Fee (22.2021(b) Gov't Code) Not to Suits Filed by County or Tax Suits. | \$5.00 |
|--|--------|

**Electronic Filing Fee**

|  |         |
|--|---------|
| Electronic Filing Fee (51.851(b) Gov't Code) | \$20.00 |
|--|---------|

**Special Notes:**

*The District Clerk's Office will file a report for each granted annulment of marriage with the Vital Statistic Unit and will collect a **\$1.00** fee for each report as court costs, but not as a filing fee (Health and Safety Code 194.002).*

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**Total Filing Fees New Suit (NO SERVICE):**

|   |          |
|---|----------|
| Total Filing Fees for Divorce Involving Children        | \$276.00 |
| Total Filing Fees for Waiver Divorce Involving Children | \$276.00 |



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**CLERK'S BASIC FILING FEE (OTHER FAMILY MATTERS)**

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**Adoption Cases**

|  |          |
|--|----------|
| Adoption – Adult                                 | \$265.00 |
| Adoption Minor (Includes \$600 Social Study Fee) | \$880.00 |
| Termination & Adoption                           | \$280.00 |

**Other Family Matters**

|   |          |
|---|----------|
| Affidavit to Surrender  | \$70.00  |
| Application for Writ of Garnishment (After Judgment)              | \$265.00 |
| Applications for Writ of Habeas Corpus (New Family Case)          | \$80.00  |
| Applications for Writ of Habeas Corpus (Existing Family Case)     | \$45.00  |
| Bill of Review  | \$265.00 |
| Declaratory Judgment  | \$265.00 |
| Emancipation of Minor/Name Change/Other Family Code Title 2 Suits | \$265.00 |
| Foreign Judgment  | \$265.00 |
| Grandparent Access  | \$265.00 |
| Paternity   | \$265.00 |
| Petition for Qualified Domestic Relationships Order (QDRO)        | \$265.00 |
| Protective Order Application (New Family Case)                    | \$287.00 |
| Protective Order Application (Existing Family Case)               | \$42.00  |
| Removal of Disabilities of a Minor                                | \$265.00 |
| Severed Cause Action  | \$265.00 |
| Suit Affecting Parent-Child Relationship (SAPCR)                  | \$245.00 |
| Suit to Enforce Divorce Decree                                    | \$265.00 |
| Termination of Parent Child-Relationship                          | \$265.00 |
| Transfer of Suit from Other County - Not SAPCR                    | \$265.00 |
| Transfer of Suit from Other County – SAPCR                        | \$45.00  |
| UIFSA Suit (Uniform Interstate Family Support Act)                | \$265.00 |

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**CLERK'S BASIC FILING FEE (ACTION WITHIN EXISTING FAMILY SUIT)**

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**Other Pleadings Required Filing Fee** (The following fees include \$20 electronic filing system fund fee (51.851(b) Gov't Code)

|  |         |
|--|---------|
| Counter-Petition (51.317(b) Gov't Code)                                      | \$61.00 |
| Intervention (51.317(b) Gov't Code)  | \$61.00 |
| Issuing and Delivering Withholding Order of Writ (110.004 Family Code)       | \$15.00 |
| Motion for Clarification (51.317(b) Gov't Code)                              | \$61.00 |
| Motion for Contempt (SAPCR) (110.002 Family Code)                            | \$15.00 |
| Motion for Contempt (Not – SAPCR) (51.317(b) Gov't Code)                     | \$61.00 |
| Motion for Enforcement (110.002 Family Code)                                 | \$15.00 |
| Motion for New Trial (51.317(b) Gov't Code)                                  | \$61.00 |
| Motion for to Revoke a Stay of License Suspension (110.002 Family Code)      | \$15.00 |
| Motion to Transfer (110.002 Family Code)                                     | \$15.00 |
| Notice of Application for Judicial Writ of Withholding (110.002 Family Code) | \$15.00 |
| Petition for License Suspension ( 110.002 Family Code)                       | \$15.00 |
| Suit or Motion for Modification (110.002 Family Code)                        | \$15.00 |
| Third Party Action (51.317(b) Gov't Code)                                    | \$61.00 |
| Transferred Case to Galveston County (110.005 Family Code)                   | \$45.00 |

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**FEES DUES AS SERVICE IS PERFORMED (FAMILY CASES)**

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**Issuance Fees**

|   |        |
|---|--------|
| Abstracting a Judgment (51.318(b)(5) Gov't Code)    | \$8.00 |
| Citation (51.318)(b) Gov't Code)                    | \$8.00 |
| Precept (51.318)(b) Gov't Code)                     | \$8.00 |
| Other Writ Process (51.318)(b) Gov't Code)          | \$8.00 |
| Subpoena (51.318)(b) Gov't Code)                    | \$8.00 |
| Temporary Restraining Order (51.318)(b) Gov't Code) | \$8.00 |
| Writ of Attachment (51.318)(b) Gov't Code)          | \$8.00 |
| Wit of Injunction (51.318)(b) Gov't Code)           | \$8.00 |
| Writ of Garnishment (51.318)(b) Gov't Code)         | \$8.00 |

## SECTION III

### ADDITIONAL FEES – MISCELLANEOUS

|  |         |
|--|---------|
| Bond Approval (51.318)(b) Gov't Code)  | \$4.00  |
| Interpreter Fee  | \$3.00  |
| Jury Demand (51.604 (a) Gov't Code)  | \$30.00 |
| Notice of License Suspended of Notice Vacating Suspended License   | \$15.00 |
| Record Search (No Docket Number Provided or to ascertain existence of an Instrument) 53.318 (b)(3) Gov't Code) | \$5.00  |
| Return Check Fee   | \$30.00 |
| Security Fee on Additional Filings (291.008(d) Local Gov't Code)   | \$1.00  |
| E-filing Transaction Fee (72.031(4)(c) Gov't Code) **  | \$2.00  |

#### Copies

|  |                 |
|--|-----------------|
| Certified Copies-per instrument                        | \$1.00 per page |
| Non-certified Copies-per instrument (1-15 pages)       | \$1.00 per page |
| Non-Certified Copies-per instrument (16 or more pages) | \$ .25 per page |
| Exemplified Copies                                     | \$1.00 per page |
| (Plus \$5.00 for Exemplification Certificate)          |                 |

#### Fax Filing

|                                    |   |
|------------------------------------|---|
| Incoming Fax                       | \$1.50 per page plus Statutory Filing Fee when applicable |
| Outgoing Fax (No Charge for Local) | \$1.50 per page faxed                                     |
| Plus Long Distance Fee             | \$5.00  |

#### Appeal Fee

|              |         |
|--------------|---------|
| Civil Cases  | \$40.00 |
| Tax Cases    | \$40.00 |
| Family Cases | \$35.00 |

|                          |  |
|--------------------------|--|
| <b>** Special Notes:</b> | <i>The E-filing Transaction Fee will take effect January 1, 2014. This fee will be applied for each electronic filing transaction.</i> |
|--------------------------|--|

**GALVESTON COUNTY CIVIL PROCESS FEES**  
**(FOR SERVICE WITHIN GALVESTON COUNTY)**  
**Effective January 1, 2014**

|   |          |
|---|----------|
| Certified Mail                          | \$65.00  |
| Citation                                | \$70.00  |
| Citation - Tax Suits (Galveston County) | \$70.00  |
| Citation – Tax Suits (Out of County)    | \$100.00 |
| Civil Capias                            | \$150.00 |
| Commitment                              | \$70.00  |
| Delivery Bond                           | \$75.00  |
| Deposition Subpoena                     | \$70.00  |
| Distress Warrant                        | \$70.00  |
| Forcible Detainer                       | \$ 55.00 |
| Notice/Certified Notice                 | \$75.00  |
| Posting of a Citation                   | \$75.00  |
| Publication of a Citation               | \$75.00  |
| Precept                                 | \$80.00  |
| Replevy Bond                            | \$75.00  |
| Restitution                             | \$150.00 |
| Restraining Order                       | \$75.00  |
| Scire Facias                            | \$75.00  |
| Show Cause Notice                       | \$75.00  |

|   |           |
|---|-----------|
| Subpoena (All)  | \$70.00   |
| Summons   | \$70.00   |
| Summons & Complaint   | \$65.00   |
| Tax Suits (Order of Sale)   | \$ 150.00 |
| Tax Warrant   | \$150.00  |
| Temporary Restraining Order   | \$75.00   |
| Trustee Sale  | \$85.00   |
| Turnover Order  | \$150.00  |
| Writ of Attachment  | \$150.00  |
| Writ of Certiorari  | \$75.00   |
| Writ of Execution<br><i>(additional fees are noted below)</i>                   | \$150.00  |
| Writ of Execution and Order of Sale<br><i>(additional fees are noted below)</i> | \$160.00  |
| Writ of Garnishment   | \$150.00  |
| Writ of Habeas Corpus   | \$75.00   |
| Writ of Injunction  | \$75.00   |
| Writ of Possession  | \$200.00  |
| Writ of Sequestration   | \$200.00  |
| Writs (All Other)   | \$150.00  |
| Any other Non-Writ  | \$65.00   |

**In addition to the \$160.00 issuance fee, there are additional fees that apply to a Writ of Execution or Writ of Execution and Order of Sale. There will be an additional fee of \$40.00 per hour, per Deputy, if the time frame for executing a Writ of Execution or Writ of Execution and Order of Sale exceeds 4 hours.**

***\*\*Payment methods include Cash, Check and Credit Cards\*\****